

From: "Coffey, Scott" <CoffeySE@cdmsmith.com>
To: "Zhen, Davis" <Zhen.Davis@epa.gov>
"Sheldrake, Sean" <sheldrake.sean@epa.gov>
CC: "Stuesse, Gregory L." <stuessegl@cdmsmith.com>
younghs@cdmsmith.com
"Vickstrom, Kyle E." <vickstromke@cdmsmith.com>
Date: 5/14/2018 5:36:23 PM
Subject: RE: Information Needs from Pre-RD Group

Davis.

ee that Ken has sent out an invite this afternoon for this Meeting that will cover "Safety and Sampling and Communication Protocols" He indicates sampling protocols will be discussed, but doesn't provide any detail beyond that.

is is extremely short notice if they expect our staff to participate. Given the lack of an updated schedule from Ken, it is very difficult to schedule staff for a safety and sampling protocol meeting with this short of notice. We should have a 1 week minimum for invitations like this.

I might be able to have some Portland staff participate, but I'm not sure who has availability at the moment, or if we really should be participating in this. Currently, we have staff going out into the field for Wednesday morning. I have one person driving from Bellevue on Tuesday evening so that they can be at the 7:30/8am tailgate meeting. If there isn't any field work planned, or a late start on Wednesday, I would want to know so I can reschedule their travel. I realize we can't stop them from having a meeting, but I'm perplexed what to do with his invitation to me and Howard. Below is a copy of his invite:

Scott

Sent from Ken Tyrell on 5/13/18 at 2:54pm

You are invited to attend a "Safety and Communication Refresh" for the Pre-Design Investigation project.

You can attend in-person if you're on the rotation, or via webex (details below) if you're not scheduled in the field. Talk to your supervisor about the need for you to attend in either mode.

Healthy snacks along w/ coffee and juice will be provided.

The purpose of the "Refresh" is two-fold:

Safety: when we started the project we were concerned about cold weather gear....well not so much anymore. As the weather changes so must our focus on safety. This will be an interactive session so come prepared w/ your suggestions or concerns about safety in the warmer weather.

Sampling and Communication Protocols: We will discuss updates to the sampling protocols and provide time to answer your questions and gain from your experience.

Location: Portland Harbor Processing Facility, [1115 SE Caruthers St, Portland, OR 97214](#)

Transit - The Orange Max Line - Clinton St/SE 12th Ave MAX Station is a 4 block walk.

Parking - The five parking spots labeled AECOM in front of the building are available. Please do not park in the spots designated for our neighbor labeled QCS. On street parking is free.



From: Zhen, Davis <Zhen.Davis@epa.gov>
Sent: Monday, May 14, 2018 3:30 PM
To: Coffey, Scott <CoffeySE@cdmsmith.com>
Subject: RE: Information Needs from Pre-RD Group

Thank you Scott.

Thanks,

Davis Zhen, Manager
Site Cleanup Unit 2
Office of Environmental Cleanup
1200 Sixth Avenue Suite 155
M/S ECL – 122, Seattle, WA 98101
Tel: (206) 553-7660
Cell: (206) 437-5826

From: Coffey, Scott [<mailto:CoffeySE@cdmsmith.com>]
Sent: Monday, May 14, 2018 2:16 PM
To: Zhen, Davis <Zhen.Davis@epa.gov>; Sheldrake, Sean <sheldrake.sean@epa.gov>
Cc: Stuesse, Gregory L. <stuessegl@cdmsmith.com>; Young, Howard S. <younghs@cdmsmith.com>; Vickstrom, Kyle E. <vickstromke@cdmsmith.com>
Subject: Information Needs from Pre-RD Group

Hi Davis.

Sorry for the delay in getting you this. Per our conversation this morning, the Pre-RD Group needs to provide/or clarify (regarding the 3rd item) the following:

1. Field forms that cover the GPS position checks at the start and end of the day. We still haven't seen this information, which was included in EPA's initial request regarding horizontal and vertical control changes to the SOP.
2. Updated Schedule. Ken is supposed to be providing this weekly, but we haven't seen one yet and the current schedule still shows Sediment Trap installation starting this Wednesday, which I don't believe is happening. We need to know if this is rescheduled and an estimate from him when he thinks they'll reschedule it to so I can properly staff it with the qualified oversight staff.
3. Related to Schedule and worth checking/confirming with Ken: CDM Smith oversight staff were telling me over the weekend that the AECOM/Geosyntec field crew we're stating that a meeting Wednesday morning was being held at their sample processing facility. The field crew were saying CDM Smith oversight staff should attend and indicated that the new surface sediment sampling protocols (agreed upon from this Tuesday's meeting) will be described and clarified for everyone. This seemed very presumptuous in thinking that all would be resolved after the Tuesday meeting (I hope it is, but possibly not) Also, a bit over-reaching by the AECOM/Geosyntec field staff to invite CDM Smith oversight personnel to the meeting. This meeting isn't on any schedule I have from Ken. I understand from our discussion this morning this isn't the topic of this meeting at all, but rather it's a meeting that Ken is having face-to-face with field personnel to reinforce the procedures of notifying EPA and going through proper rules of engagement if a change is needed to the field sampling plan. I think Ken needs to make sure his field staff know what this meeting is about and unless you feel CDM Smith oversight staff need to attend, they will not participate.

We've checked the sharepoint site and #1 and 2 are not on this site.

Thanks!
Scott

Scott Coffey, L.Hg.

Hydrogeologist

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